



CALCUTTA SCHOOL OF TROPICAL MEDICINE

GOVERNMENT OF WEST BENGAL

108 Chittaranjan Avenue, Kolkata - 700073

Phone : 033 2212 3695/96/97 Fax : 033 2212 3698

Website : stmkkolkata.org

Memo No : STM/DT/01/112/2023

Dated : 13.04.2023

RECRUITMENT NOTICE

Applications are invited from eligible candidates for consideration of appointment of **One (01) DATA ANALYST** on temporary contractual basis at Centre of Excellence in HIV Care, School of Tropical Medicine, Kolkata under *West Bengal State AIDS Prevention & Control Society*. A panel will also be prepared which will remain valid for one year.

Essential Qualification : Graduate in any discipline with Diploma / Certificate in Computer Applications from a recognized Institute or University.

Essential Experience : Working experience in data management and working knowledge of health related softwares.

Desirable Qualification & Experience : Graduate or Masters in Statistics / Mathematics will be preferred. Work experience in HIV/AIDS Programme in field settings.

Consolidated monthly Remuneration : Rs.21,000/-

Age : Up to 60 years as on 01.01.2023.

Last date of receiving application : 10.05.2023 (up to 4 pm)

Applicants are requested to submit their application in the prescribed proforma by Speed Post or courier services along with self-attested photocopies of all required documents like age proof, academic qualifications (marksheets of Madhyamik or equivalent, Higher Secondary or equivalent, Graduation and Computer Applications), Work experience certificates/documents. They should also mention the full address, mobile number, e-mail ID).

The application should be addressed to the **Director, School of Tropical Medicine, 108, Chittaranjan Avenue, Kolkata - 700073**. The filled up application may also be deposited at the "**Application Drop Box**" kept in the ground floor of the Office of School of Tropical Medicine, Kolkata.

The short-listed candidates will be called for an interview which will be communicated to them later on.

Enclosed : Application Format


13/04/2023

**Director
School of Tropical Medicine
Kolkata**

**Director
School of tropical Medicine
Kolkata - 700 073**

Application Form

Recruitment Notice No: _____

Date: _____

Name of Post applied for: _____

Name of Candidate: _____

Father's / Husband's Name: _____

Date of Birth: _____

Gender: _____

Postal Address: _____

E-mail ID: _____

Contact No.: _____

Affix Passport Size
Colour Photograph
(Self attested)

Academic Qualification:

Examination	Subjects	Board/University	Year of Passing	% of marks obtained

Work experience:

Sl. No.	Name of Organisation	Type of Work	From	To

Declaration: I solemnly declare that the information furnished above are true to the best of my knowledge. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or mispresent the facts, my candidature/appointment shall be summarily rejected without any notice.

Place: _____

Date: _____

Signature of Candidate