

School of Tropical Medicine, Kolkata

in collaboration with

West Bengal State AIDS Prevention & Control Society

(A Society Promoted by Ministry of Health & Family Welfare, Government of India and Department of Health & Family Welfare, Government of West Bengal)
(Care, Support and Treatment Division)

Memo No. STM/DT/01/034/2021

NOTICE

Dated. 27.01.2021

Applications are invited from the eligible candidates for consideration of appointment for the positions as mentioned below on contractual basis. The selected candidates will be posted at ART Centre & Centre of Excellence in HIV Care under WBSAP&CS. A panel will also be prepared which will remain valid for one year.

Application with supportive documents along with two copies of self-attested recent passport size photographs (vide attached Proforma wise) is to be sent by Speed post or courier or by hand in the Drop Box kept in the Ground Floor of School of Tropical Medicine, Kolkata. Application Form should be made separately for each post on good quality, white A4 size paper ONE SIDE ONLY. The envelope containing application should be superscripted clearly "**APPLICATION FOR THE POST OF _____**". One self-addressed envelope of the size of 25cm X 11cm, with postal stamp of Rs.5/- affixed thereon should accompany the application.

Sl. No.	Name of the Post	Number of Post	Category
1.	Medical Officer	One	SC
2.	Community Care Coordinator	One	Unreserved
3.	Data Analyst	One	Unreserved

Applications are to be addressed to The Director, School of Tropical Medicine, 108 C R Avenue, Kolkata-700073.

Last date of receiving of applications: 10.02.2021


27/01/2021
Director

School of Tropical Medicine, Kolkata


Director
CALCUTTA SCHOOL OF TROPICAL MEDICINE
Kolkata-700073

POST OF Medical Officer (ONE) (Reserved for S.C.)	
Essential:	MBBS from any Medical College recognized by National Medical Council.
Desirable:	1. One year working experience in dealing with HIV/AIDS cases. 2. Experience in administrative and supervisory work 3. working knowledge of computer & network
Age Limit:	65 years
Remuneration:	Rs. 50,000/- per month consolidated.
POST OF Community Care Coordinator (ONE), General	
Essential:	1. Should be a PLHA (People Living HIV/AIDS) 2. Educated to intermediate (12 th) standard.
Desirable:	1. Should have working knowledge of English in office correspondence 2. Should know the local language.
Age Limit:	60 years
Remuneration:	Rs. 6000/- per month consolidated.
Data Analyst- 1	
Essential:	M.A./M.Sc. in Statistics/ Mathematics or B.A/B.Sc in Statistics/Mathematics
Desirable:	Minimum 3 years experience
Age Limit:	60 years
Remuneration:	Rs 17250–20750 (MA/M.Sc.) Or Rs.10000-13750 (B.A./B.Sc)

Address of submission of applications :		
Name of the ART Centre	To whom the application to be sent	Address
School of Tropical Medicine	The Director	School of Tropical Medicine, 108 Chittaranjan Avenue, Kolkata - 700 073.

Date of Interview / written test will be intimated to the eligible candidate later on.
No TA / DA will be borne by the STM / WBSAP&CS for appearing at the interview / written test.

Sd/-
Director
School of Tropical Medicine

APPLICATION FOR THE POST OF _____ AT _____

To
The Director
School of Tropical Medicine,
108 C R Avenue
Kolkata 700073

Paste one
passport size
colour
photograph duly
signed by the
candidate

Sub:- Application for the post of _____ on contractual basis at

Sir,

In response to your advertisement notice No. STM/ _____ dated _____ for the post of _____ I prefer myself as a candidate.

My bio-date is given below:-

Name of the Candidate: (in capital letter)		
Father's / Husband's Name:		
Permanent Address: (including Flat No. / Block / Road / Municipality / City / Town / P.O. / P.S. / District & Pin code)		
Present Address: (including Flat No. / Block / Road / Municipality / City / Town / P.O. / P.S. / District & Pin code)		
Contact No. (Mobile + Land Line)		
E-mail No.		
Date of Birth: (give attested supporting documents)		
Age on 1st January 2021		
Caste: (give attested supporting documents)		
Religion:		

Nationality:					
Sex:					
Photo Identity proof (give attested supporting documents)					
Education Qualification: (give attested supporting documents)					
Name of the Examination	Board / University	Year of Passing	Marks obtained	Percentage of marks (%)	Grade / Division
Others Qualification: (give attested supporting documents)					
Working Experience: (give attested supporting documents)					

Declaration:

I, hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my candidature is liable to be cancelled. Further, I promise to produce all the original documents before the Competent Authority when called for.

Yours faithfully,

Date:

Place:

Enclosure:

Signature of the candidate

(TO BE ENCLOSED WITH THE APPLICATION FORM IN A SEPARATE SHEET)

ADMIT CARD

Staff Recruitment Examination (on contractual basis) 2021

For the post of _____

At _____

(For office useonly)

Roll No. : _____

Date of Examination/Interview: _____

Time of Examination/Interview: Venue: _____

(To be filled by the candidate)

1. Name of the Candidate (in blockletter): _____
2. Father's / Husband's Name: _____
3. Address: _____

*Signature and date with
stamp of the head of the Selection
Committee*

ADMIT CARD
Candidate's copy

Staff Recruitment Examination (on contractual basis)
2021 For the post of _____

At _____ (For office use only)

Roll No.: _____

Date of Examination/Interview: _____

Time of Examination/Interview: _____

Venue: _____

(To be filled by the candidate)

1. Name of the Candidate (in blockletter): _____
2. Father's / Husband's Name: _____
3. Address: _____

*Signature and date with
stamp of the head of the Selection
Committee*