



# CALCUTTA SCHOOL OF TROPICAL MEDICINE

GOVERNMENT OF WEST BENGAL

108 Chittaranjan Avenue, Kolkata - 700073

Phone : 033 2212 3695/96/97 Fax : 033 2212 3698

Website : stmkkolkata.org

Memo No.: STM/MSVP/212/2025

Date: 20/10/2025

To

1. The Saraswati Press Ltd  
11 B.T Road, Kolkata-700056, West Bengal
2. Basumati Corporation Limited  
166, BB Ganguly Street, Kolkata-700012
3. Silpabarta Printing Press Limited  
25, Industrial Estate, 27, Canal South Road.  
Tangra, Kolkata-700015

Sub:- Limited Tender Inquiry for Printing for School of Tropical Medicine, Kolkata  
Ref. No.: -004/HF/O/FA/MISC-03/2025-2026, Dated:-06.08.2022

Respected Sir/madam,

You are requested to submit the rate as per accounting unit and sample provided for printing for School of Tropical Medicine, as detailed below:-

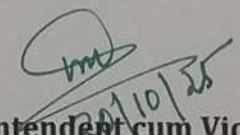
SI No	Item Name	Specification	Accounting Unit	Approx Demand
1	Visitor's Pass	10 cm X 11cm, Art Paper, Single side printing	Per pcs	5000 pcs
2	Diet Slip	17cm X 10cm, 70 GSM, Single side printing	100pcs/pad	10000 pcs
3	Pathology form	27cm X 22 cm, 70 GSM, Single side printing with perforation	100pcs/pad	50000 pcs
4	Dialysis slip	25cm X 20 cm, 70 GSM, Single side printing with perforation	100pcs/pad	10000 pcs
5	Permanent DORB	22cm X 14 cm, 70 GSM, Single side printing with perforation	100pcs/pad	10000 pcs
6	Pathology Slip	20 Cm X 12 cm, 70 GSM, Single side printing with perforation	100pcs/pad	50000 pcs
7	Medicine Slip	20 Cm X 12 cm, 70 GSM, Single side printing with perforation	100pcs/pad	50000 pcs
8	Death audit format for CCU & HDU	30 Cm X 21 cm, 70 GSM, Single side printing with perforation	100pcs/pad	10000 pcs
9	Diabetic Diet Chart	20 Cm X 30 cm, 70 GSM, Single side printing with perforation	100pcs/pad	10000 pcs
10	Data Reporting Chart	22 Cm X 27 cm, 70 GSM, Single side printing with perforation	100pcs/pad	10000 pcs
11	Death Certificate	22 Cm X 27 cm, 70 GSM, Single side printing with perforation	100pcs/pad	10000 pcs

12	Intake Output Chart	29 Cm X 21 cm,70 GSM, both side printing with perforation	100pcs/pad	50000 pcs
13	Bone Marrow Aspiration Report	29 Cm X 21 cm,70 GSM, single side printing with perforation	100pcs/pad	10000 pcs
14	Blood Requisition form	29 Cm X 21 cm,70 GSM, both side printing with perforation & Colour.	100pcs/pad	50000 pcs
15	Treatment Sheet	22 Cm X 28 cm,70 GSM, both side printing with perforation	100pcs/pad	50000 pcs
16	Radiology form	22 Cm X 29 cm,70 GSM, single side printing with perforation	100pcs/pad	50000 pcs
17	CCU form	22 Cm X 29 cm,70 GSM, single side printing with perforation	100pcs/pad	50000 pcs
18	CCU medicine Card	62 cm X 28 cm, Mountain Paper, Single side printing	Per pcs	5000 pcs
19	Serological Investigation form	21 Cm X 29 cm,70 GSM, single side printing with perforation	100pcs/pad	10000 pcs
20	Bectological Investigation form	21 Cm X 29 cm,70 GSM, single side printing with perforation	100pcs/pad	10000 pcs
21	Patient Identity Cards	10 cm X 07cm,Art Paper, Single side printing	Per pcs	500 pcs
22	CHTD/STM, Daily Diet Requisition form	22 Cm X 27 cm,70 GSM, single side printing with perforation	100pcs/pad	10000 pcs
23	RT-PCR Test Report format	22 cm X 30 cm, 70 GSM Paper, Single side printing with perforation	100pcs/pad	1000 pcs
24	Rapid Antigen Test Report	22 cm X 30 cm, 70 GSM Paper, Single side printing with perforation	100pcs/pad	1000 pcs
25	Diagnosis of Respiratory Pathogen form	22 cm X 30 cm, 70 GSM Paper, both side printing with perforation	100pcs/pad	1000 pcs
26	Report on Laboratory Investigation form	22 cm X 30 cm, 70 GSM Paper, both side printing with perforation	100pcs/pad	1000 pcs
27	Laboratory Requisition form for fever	22 cm X 30 cm, 70 GSM Paper, both side printing with perforation	100pcs/pad	1000 pcs
28	Single Comprehensive form	22 cm X 30 cm, 70 GSM Paper, both side printing , 7pcs/pad	each	500 pcs
29	Annexure-A, department Data Sheet	22 cm X 30 cm, 70 GSM Paper, both side printing with perforation	100pcs/pad	5000 pcs
30	Payment for Arrears of Pension	22 cm X 30 cm, 70 GSM Paper, both side printing with perforation	100pcs/pad	5000 pcs
31	Form of Application of Commutation Pension	22 cm X 30 cm, 70 GSM Paper, both side printing with perforation	100pcs/pad	5000 pcs
32	Annexure-A, for duplicate after attestation	22 cm X 30 cm, 70 GSM Paper, both side printing with perforation	100pcs/pad	5000 pcs
Register Book				
01	Oxygen Register	300 folio, both side printing	Per pcs	05 pcs
02	Admission & Discharge Register	300 folio, both side printing	Per pcs	05 pcs

03	Article Register	200 folio, both side printing	Per pcs	05 pcs
04	Indent Book	32 Cm X 22 cm, 70 GSM, both side printing with one perforation and one without perforation, 200 pages/book	Per pcs	50 pcs
05	Peon Book	32 Cm X 22 cm, Laser Paper, both side printing, 200 pages/book	Per pcs	50 pcs
06	Staff Attendance Register	32 Cm X 22 cm, Laser Paper, both side printing, 100 pages/book	Per pcs	50 pcs
07	Student Attendance Register	32 Cm X 22 cm, Laser Paper, both side printing, 100 pages/book	Per pcs	50 pcs
08	Ledger Book	34 Cm X 22 cm, Laser Paper, both side printing with index, 500 pages/book	Per pcs	10 pcs
09	Ledger Book	34 Cm X 22 cm, Laser Paper, both side printing with index, 200 pages/book	Per pcs	10 pcs
10	Register of Letters Issued	34 Cm X 44 cm, Laser Paper, both side printing with index, 100 pages/book	Per pcs	05 pcs
11	Bill Transit Register	32 Cm X 42 cm, Laser Paper, both side printing with index, 100 pages/book	Per pcs	05 pcs
12	T.R form for Bill Register	41 Cm X 33 cm, Laser Paper, both side printing with index, 100 pages/book	Per pcs	05 pcs
13	Laboratory Stock Register	21 Cm X 33 cm, Laser Paper, both side printing with index, 100 pages/book	Per pcs	10 pcs
14	Laboratory Daily CLIA Consumption Register	21 Cm X 33 cm, Laser Paper, both side printing with index, 100 pages/book	Per pcs	10 pcs
15	Laboratory Daily Bio-Chemistry Consumption Register	21 Cm X 33 cm, Laser Paper, both side printing with index, 100 pages/book	Per pcs	10 pcs
16	Patient Register for Lab Medicine	41 Cm X 33 cm, Laser Paper, both side printing with index, 100 pages/book	Per pcs	10 pcs

The rate will have to quote in words and figures including all taxes and delivery charges in a scaled envelop.

- The tenderer will submit the rate in their official pad(original) along with the following essential document with duty attested by the signatory authority and official stamp.
- Valid Trade Licence/Enlistment, P.Tax, Last quarter IT returns file, Pan Card of Tenderer/Company, GST Registration Certificate, Experience Certificate in related item and in Government Sectors at least for a period of one year duly signed by the head of office.
- The total value of this LTI is 10 (ten) Lacs.
- Figure mentioned against "approx" demand may increase or decrease.
- Last date of Submission of rate is on and before 31.10.2025 at 4.p.m.

  
**Medical Superintendent cum Vice Principal,**  
**School of Tropical Medicine, Kolkata**

**MSVP**

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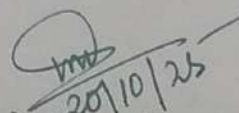
Kolkata - 700 072

Memo No.: STM/MSVP/212/2025

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Copy forwarded to information and necessary action to:-

1. The Director, School of Tropical Medicine, Kolkata.
2. The Account Officer, School of Tropical Medicine, Kolkata.
3. The Deputy Superintendent, School of Tropical Medicine, Kolkata.
4. The Asst. Superintendent, School of Tropical Medicine, Kolkata.
5. The Store Officer in Charge, School of Tropical Medicine, Kolkata.
6. LT Cell, Department of Health and Family Welfare and Govt. of W.B Swasthyabhan, Kolkata-91 to publish in department website.
7. L.T Cell, School of Tropical Medicine to publish in School of Tropical Medicine Website.
8. Notice Board of School of Tropical Medicine, Kolkata.
9. The Office of The MSVP, School of Tropical Medicine.

  
20/10/25  
**Medical Superintendent cum Vice Principal,  
School of Tropical Medicine, Kolkata**

MSVP

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